How to make a payment
Payment Due Dates 5/1, 8/1, and 12/1

• By mail – Please make checks payable to Lake Erie College and include your student ID number on the memo line. Mail all check payments to:

Lake Erie College Bursar
391 W. Washington Street
Painesville, OH 44077

• Online – Payment via credit card, debit card or an ACH payment from a bank account can be made online by navigating to http://www.leo.lec.edu (see the list below for types of credit cards accepted). Please click on the ‘Make Payment’ button located at the bottom of the screen and complete the screen prompts to make payment. Please enter your student ID in the customer ID box and accurately complete all required fields.

• In Person – Payment in person can be made at the Cashier’s window located on the first floor of College Hall. Payments via cash, check, credit card, or debit card are accepted at the window (see the list below for types of credit cards accepted).

• By Phone – To make a payment by phone please call 440-375-7020 (Bursar’s contact number) or 440-375-7022 (Cashier’s contact number). Payment via credit card, debit card, or an ACH payment from a bank account can be accepted with this method (see the list below for types of credit cards accepted).

Note: Please allow 10 business days for your payment to be applied to your student account.

Note: Payment plan options are also available. Please contact the Bursar’s Office at 440-375-7020 or in person at room 117 in College Hall for more information.

Accepted credit/debit cards: VISA, Mastercard, Discover and American Express